



WOODPLUMPTON PARISH COUNCIL

REMOTE MEETING AGENDA

Monday 19th April 2021

The meeting will take place by ZOOM using the link below after the Annual Parish Meeting which commences at 7.00pm

<https://us02web.zoom.us/j/83652021875?pwd=VEINTXlpZ2cybkJudXBjNDI2VnpqZz09>

1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING METHOD

2. APOLOGIES FOR ABSENCE

3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on **15th March 2021**. **Members are required to approve the Minutes** so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1).

4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

5. PUBLIC PARTICIPATION

The electronic link to the meeting is published on the Agenda. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, **however, it would be helpful if the public could inform the Clerk of their intention to participate in advance of the meeting**

6. PLANNING APPLICATIONS BEFORE COUNCIL

Due to the time constraints of a remote meeting, the Clerk is dealing with **routine** planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv).

Members have been informed that the Bartle Village application has been approved despite our objections. The City Council have used para 12 of the NPPF to depart from the Local Plan stating that *the character of the area will be fundamentally changed by the construction on the PWDR and the development can be considered as an urban extension to Preston.*

Members are requested to note the above and the delegated planning comments for April. Applications can be viewed at www.preston.gov.uk

7. NEIGHBOURHOOD PLAN UPDATE

The Consultant has completed the Basic Conditions Statement but disappointingly, the City Council did not issue the screening report to the statutory bodies so we can't complete the NHP until we get their replies. This is likely to be around the 19th May. It was a condition of the NHP grant that funds must be spent by the 31st March, so I have paid the consultant for his work to date (to comply with the grant condition), however he acknowledged that I couldn't pay him the full invoice amount until he completes the section delayed by the City Council's error.

8. ACCOUNTS FOR PAYMENT 2020/21

Members are requested to note and approve the following accounts which were paid before the financial year end in accordance with standing order 28 (b) & (c)

Mower service MIN 20/124	£96.21	BACS	Ref 102
NHP Grant Payment to Consultant	£3,370.00	BACS	Ref 103

9. FINANCIAL STATEMENT

Members are requested to note that the end of year accounts were reconciled and a financial report was presented to the Annual Parish Meeting held earlier. The accounts will now be submitted to the Internal Auditor so that the Annual Governance Assurance Review can be presented to the Annual Parish Council to be held in May.

10. ACCOUNTS FOR PAYMENT 2021/22

Members are requested to note and approve the following accounts already paid in accordance with standing order 28 (b) & (c)

DETAILS	PAYEE	AMOUNT
Install Post Office defib device MIN 20/123 Feb	Perfect Homes	£250.00
Magnetic Van signs MIN 20/124 Feb	MG Creative media	£75.00

Members are requested to approve the following accounts for payment.

DETAILS	PAYEE	AMOUNT
CPRE Renewal	CPRE	£36.00
Printing of Spring Newsletter	Preston Council	£173.75
500 envelopes for the Newsletter	J Buttle	£22.64
Delivery of Newsletter	JPP Media	£117.00
Apr salary	Mrs J Buttle	£1160.11
PAYE	HMRC	£101.94
Employer N Ins	HMRC	£76.52
Lengthsman	B Hill	£750.00

The Clerk's Tax code and pension contributions have been adjusted in accordance with the new Tax year. Following the problems with last year's Data Protection renewal, **Members are requested to authorise payment by direct debit at a discount of £5.00.**

11. RENEWAL OF LALC MEMBERSHIP 2021/22

The Parish Council subscribes to the Lancashire Association of Local Councils. LALC provides training, advice and information on local and national policies. **Members are requested to consider renewing the Membership and contributing to the provision of an Area Secretary for the Area Committee.** The cost of the service is £595.82. This is an increase of £15.89 based on last year's figures.

12. RETURNING TO FACE-TO-FACE MEETINGS

Unless the legal challenge to hold remote meetings is successful, Members will need to revert back to face to face meetings from the 7th May. At the March meeting, Members agreed to make enquiries about using Catforth Village to comply with Covid legislation and risk assessments. Unfortunately, the Hall is booked on Monday 17th May (the proposed date of the Annual Parish Council meeting) – but it is available on Tuesday 18th May. **Members are requested to confirm if that date is convenient and appoint 2-3 Councillors to assist with drawing up the layout plans and risk assessments prior to use. Members are also requested to confirm the dates of future meetings so they can be confirmed at the May Annual Parish Council meeting.**

13. END OF YEAR CIL REPORT

Members are requested to approve the end of year CIL report for 2020/21 and note the receipt of £30,909.43 in CIL monies for April 2021.

14. CANAL PATH SURFACE

Cllr Greaves has requested that Members consider a suggestion to improve the condition of canal paths by adding stones / chippings to well used paths to make them more accessible in wet weather. It is understood that Barton Parish Council is working on a similar initiative. If Members agree to the suggestion, it will be added to the CIL Business Plan for estimates to be obtained.

15. TRAFFIC CALMING LEGAL AGREEMENT

As the agenda item relates to negotiations regarding a Legal Agreement, **Members are requested to exclude the public under the Public Bodies Admission to Meetings Act 1960 before discussing the outcome of the meeting and advising the next steps.**

Members agreed to proceed with legal representation in relation to S178 Agreement following a meeting with the Solicitor on the 31st March. **Members are requested to consider the suggestion to use the Village Hall for parking along with a school crossing patrol. Members will also be updated on the any progress with both schemes.**

16. DATE OF NEXT MEETING

The next meeting will be the Annual Parish Council meeting which is likely to be a face-to-face meeting in Catforth Village Hall. The date will be confirmed under Agenda item 12